



Thriving United, Inc. Recovery Community Organization

Job Description

THRIVE! Facilitator

Status: Hourly, Non-Exempt
Reports To: Director THRIVE!

POSITION OBJECTIVES

- Provide services as part of a team to persons with substance abuse problems and/or mental illnesses; service provision will focus on working with participants to aid in and enhance their recovery

ESSENTIAL FUNCTIONS

- Provide individualized, ongoing guidance, coaching and support
- Assist the person served in increasing social support networks of relatives, friends and/or significant others
- Build network of and utilize community support and resources to ensure participants are connected with appropriate services for their needs
- Offer encouragement in times of crisis
- Attend staff meetings, continuing education trainings and individual and group supervision
- Observe all rules of confidentiality relating to participant information and services, both internally and when dealing with external agencies and/or individuals

QUALIFICATIONS AND SKILLS

- Valid driver's license
- One year of complete abstinence from mind altering chemicals
- Actively working a program of recovery
- Actively working a 12-step program with a sponsor (suggested but not required)
- Basic computer skills
- Ability to work flexible hours and late nights
- Ability to travel on overnight trips
- Provide a minimum of three references from the recovery community
- Natural aptitude for group facilitation

EXPECTATIONS

- Moral integrity
- Trustworthy with highly sensitive information
- Compassionate
- Effective boundary implementation and maintenance
- Openminded and teachable to all pathways of recovery
- Offer encouragement in times of crisis
- Effective discernment regarding group members truthfulness
- Ability to communicate with teens and young adults in a way that they can relate and understand
- Ability to be on time, keep track of multiple appointments throughout the day
- Strong sense of humor and thick skin